



**The Clark
Bursary Program**
Experience to grow on

APPLICATION STEPS for Clark Bursary Awards

What you need to do to get your award!

**FOLLOW
THESE STEPS
CAREFULLY!**

Register in AwardSpring

- ◇ oacasclarkbursary.awardspring.ca

Submit your application in AwardSpring, including:

- ◇ **Proof of acceptance**
- ◇ **Letter from worker**
(You can either upload the letter to your application or provide an email address and a request will be sent asking for the letter.)

*Wait for the email from the
Clark Bursary Program
verifying your eligibility*

*Respond by email to awards@oacas.org
with your payment info:*

- ◇ **Social Insurance Number (SIN)**
- ◇ **Bank account details**

In AwardSpring:

- ◇ **Enter your demographic info**
- ◇ **Confirm that you sent your payment info by email**

**ONE-TIME PAYMENT
or
GRADUATION AWARD**

**MULTI-PAYMENT
AWARD**

In AwardSpring:

- ◇ **Submit proof of enrollment**
(required each semester)

RECEIVE PAYMENT

PLEASE NOTE

- ◇ Application processing time may vary and is largely dependent on the award recipient responding to follow-up requests in a timely way.
- ◇ Applicants can anticipate waiting up to two months to receive payment after their application has been completed and all follow-ups have been answered.
- ◇ As of March 2022, the Clark Bursary Program will issue payments once a month.